

173 (Orpington) Squadron  
The Joint Cadet Centre  
Anglesea Road  
Orpington, Kent  
BR5 4AN

*giftaid it*



CADET NAME: .....

**GIFT AID DECLARATION FORM FOR 173 (ORPINGTON) SQUADRON**  
**Registered Charity Number (HMRC No) ZD00545**

I would like 173 (ORPINGTON) SQUADRON ATC to treat all subscriptions and donations that I have made in the past 4 years and all future subscriptions and donations that I make from the date of this declaration as Gift Aid Donations.

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6<sup>th</sup> April to 5<sup>th</sup> April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Club (CASCs) that I donate to will reclaim on my gifts for that tax year.

I understand the charity will reclaim 25p on every £1 that I give.

**Details of Donor**

Title..... Full Name .....

Home address .....

.....

Post Code.....

Date ..... Signed .....

Please notify the charity or CASC if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains tax
- If you pay tax at Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HMRC to adjust your tax code.

**Notes:**

1. All payments received after the cadet has left the organisation will be treated as donations.
2. It is the declarant's responsibility to cancel any standing orders under which gift aided payments are made as no refunds can be made.
3. Please return the completed form the Squadron Civilian Committee Chairman directly or via the Officer Commanding. The Chairman's contact details are on the reverse of this form.

